

YMCA of Middle Tennessee Job Description

Hourly / Non-exempt

PAY GRADE
Starting at \$105.00 Daily Rate

TITLE: Camp Head Lifeguard

DEPT: Camp

CENTER: Joe C. Davis YMCA Outdoor Center

Position Summary:

Consistent with the Christian mission and vision of the YMCA of Middle TN, and in cooperation with other YMCA staff, under the direction of the Waterfront Coordinator, the Head Lifeguard is responsible for the direct supervision, control, organization, and scheduling of Lifeguards for the beach and pool areas. Head Lifeguard will observe lifeguards, the pool, and pool area and take the proper corrective action as required. S/he is responsible for the appearance, presentation and working order of the pool and beach areas; s/he will check pool chemical levels according to schedule, maintain and adjust chemical levels as directed, and report any chemical problems or hazards to the Waterfront Coordinator or Camp Director. The Head Lifeguard will supervise the care and safety of all campers and staff at all water activities and ensure the camp's daily program is run efficiently through detailed supervision and objective decision making.

Essential Functions:

- Model the YMCA core values: Caring, Honesty, Respect and Responsibility
- Safeguard the lives of campers, staff and other camp guests in all aquatic areas
- Supervise the pool and beach lifeguards and programs
- Assist in the supervision of the Canoe With a Parent program
- Enforce facility rules in courteous but firm manner; Safeguard lives of guests and participants
- Comply with YMCA of Middle Tennessee Aquatic Safety Standards and attend all required in-services
- Assist in maintenance of aquatic areas including cleaning and security; Check area for hazardous conditions upon arrival
- Ensure camp programs are delivered to all guests in a safe and fun environment
- Keep swimming area clean and ready for inspections
- Report to work on time, in uniform and at position when shift begins
- Comply with American Red Cross standards to maintain certification
- Secure area by locking all doors and access points when a lifeguard is not on duty
- Follow all rules and safety regulations as set forth by camp
- Ensure each camper has a pleasant experience and goals are adequately met with skills development
- Carry out all other tasks/objectives as assigned by the Day Camp Director; maintain a positive working relationship with all staff
- Be alert to program safety factors and potential hazards; prevent accidents and minimize or eliminate hazardous situations; report any problems or hazards to the Day Camp Director or Executive Director

Qualifications:

Passion, enthusiasm, and commitment to the mission and cause of the YMCA

An enthusiastic personality with the desire to serve volunteers, guests, participants and staff to create a culture of service
Strong interpersonal and communication skills and the ability to relate effectively to diverse groups of people from all social and economic segments of the community

- Must present a professional image and possess conflict resolution skills, and demonstrate sound judgment and initiative
- Must be able to understand and follow all YMCA safety and O.S.H.A. guidelines
- Ability to work a flexible schedule, including evenings and weekends
- Minimum 18 years of age
- One year experience lifeguarding and general water front safety procedure required
- One year camp and/or supervisory experience preferred

Certifications Required:

- Before start of 1st shift: New Hire Orientation training
- Within two weeks of hire or before 1st shift with children (whichever comes first): Camp Staff Training Orientation
- Before start of 1st shift: successfully complete American Red Cross Lifeguard training program; obtain/maintain current American Red Cross Lifeguard certification

The American Red Cross certified lifeguard must comply with following standards to maintain his/her certification:

- The employee must enforce and maintain the area of responsibility at all times while performing lifeguarding duties.
- The employee must maintain his/her American Red Cross Lifeguard Training Program technical rescue skill competency at all times during the period certification.
- The employee must maintain his/her American Red Cross Professional Rescuer CPR technical skill competency at all times during the period of certification, including skills in adult, child, infant, and two person rescuer CPR, AED and Administering Oxygen.

Information Security and Sensitivity Conditions:

- This position requires elevated security permissions (administrative) to one or more systems which store or maintain sensitive and/or confidential information
- This position requires access to sensitive and confidential information
- All system activity performed by individuals working in this position is subject to periodic system audits
- This position may be subject to privileged information such as organization changes, staffing changes, security events or other sensitive communications and is expected to protect and keep sensitive or confidential communications and/or information private
- Failure to comply with any security and/or sensitivity related duties as defined in this section will result in disciplinary action which may include termination

While performing the duties of this job, the employee may be required to stand; walk on uneven surfaces; sit; handle or feel objects; reach with hands and arms; climb stairs; balance; stoop, kneel, crouch, or crawl; talk or hear; taste or smell. The employee must be able to lift up to 50 pounds. The employee may be exposed to weather conditions prevalent at the time. The noise level is usually minimal to moderate.

This description is a summary of the functions of this position. Other duties may be assigned as needed. The YMCA of Middle Tennessee reserves the right to review and adjust this job description as business needs dictate.

Employee Signature: _____

Date: _____